

Massachusetts Junior Classical League Executive Meeting Minutes  
January 11, 2014  
Abbey Kelly Foster Charter

**Board Members Present:**

Joana Jankulla	President	BLA
Jeffrey Dubuisson	1 <sup>st</sup> Vice President	BLA
Connie Chang	2 <sup>nd</sup> Vice President	BLS
Julia Pan	Secretary	BLS
Henry Tsang	Treasurer	BLS
Aaron Ziemer	Parliamentarian	MTG
Hanna Seariac	Publications Editor	AMSA
Amol Punjabi	Technical Coordinator	AMSA

**State Chairs:**

Tamara Bauer	BHS
Janet Fillion	BLA
Viet Luong	BLA
Anne Nelson	AKF
Nancy Sinacola	At-Large

**Guests:**

Mary E. DeCamp	Sponsor	WIN
Sheri Hausey	Sponsor	BLS
Marjorie Keeley	Sponsor	MTG
Georgie Contreras		BLA
Kaitlin Cronin		WIN
Veena Lagare		BLA
Thomas Mangan		WIN
Dalena Nguyen		BLA
Abena Oworae		AKF
Olivia Painchaud		AKF
Kevin Rutherford		UMass
Kathleen Schipelliti		WIN
Elias Sekkal		MTG
Joey Staruski		RT

**Regrets:**

Salomé Kassini	Historian	AKF
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**Highlights:**

- ❖ Snowball will most likely be moved to March 15, 2014 with an “Ides of March” theme.
- ❖ Treasury Numbers: MassJCL Account 1/11/14 (if everything is cashed): \$17,352.66; Classics Day Cost: \$9,336 pending the venue check; Money made from Classics Day (not including venue bill): \$7,113

- ❖ Four MassJCL Constitutional Amendments were passed. See Item IV.
- ❖ State T-Shirt Results: T-shirt results: BLS (B): first, BLA (F): second, AKF (D): third. (Front of T-shirt is BLS, back of T-shirt is BLA)
- ❖ State Convention Changes: 1. All of the Graphic Arts projects will be judged and displayed in either the field house or gym for greater security and ease of access. 2. Hire a police officer. 3. We will order 6 buses for this year and there will be two exit doors: one for the two largest chapters with separate buses from the other door for the remaining chapters. 4. The budget for bags is raised to get 2 different colors for bags: purple and yellow. 5. Sight Reading has been moved from Friday evening to Saturday afternoon. 6. No open gym this year. 7. Only one impromptu art session will be held, most likely in the senior cafe. 8. Open certamen will replace the second session of impromptu art.
- ❖ Joana will email her wonderful State Convention PowerPoint Presentation to all of the chapter sponsors. Officers are willing to come to the chapters and present the PowerPoint.

### **Upcoming Events:**

- ❖ February 1, 2014: Early Deadline for Newsletter Submissions
- ❖ February 8, 2014: Boston Latin School Certamen Tournament
- ❖ March 15, 2014: Ides of March Semi-formal Dance
- ❖ March 22, 2014: Executive Board Meeting at Barnstable High School from 10:00-2:00.
- ❖ March 29, 2014: Harvard Certamen Tournament
- ❖ April 11-13, 2014: Massachusetts Junior Classical League State Convention at Barnstable High School

### **Minutes:**

I. Call to Order 10:22 AM

II. Officer Reports 10:22 AM

### **Parliamentarian (MassJCL Office Letter)- Aaron Ziemer**

10:22-

- Aaron reads “Letter from the Parliamentarian”. It talks about why and how one should go about running for office.
- The board really likes the letter and thinks it is well written.
- Ms. Fillion asks about what is in the constitution about who can run for office.
- Aaron says that a school cannot hold the office for more than two successive years.
- Ms. Fillion asks who the letter is to.
- Aaron responds that it is to the sponsors because each sponsor should get more kids to run.
- Ms. Fillion says that this email must be BCCed to her.
- Ms. Fillion suggests not to send it now because States is far away.
- Dr. Nelson says to send it after their midterm exams and then send a follow up email.
- Ms. Bauer says that an email should go out now and then wait until after midterms to follow up.
- Aaron will send it soon and then send a follow up email closer to State convention.

### **First Vice President (Classics Day Recap)- Jeffrey Dubuisson**

10:29-

- All of the feedback Jeffrey received was great.
- For the last Classics Day in 2013, info was sent by email to current chapters, so there was no

rolling administration. Next year, every teacher should get a letter instead.

- Jeff originally sent out letters to signed up members so schools who signed up later than when Classics Day registration came out didn't get the Classics Day email. Next year, the 1<sup>st</sup> VP should ask Ms. Fillion for the full list Latin teacher emails in MA.
- Two schools haven't paid. They are Franklin and the other school sent bad checks, but they attempted to pay so Ms. Bauer will sort it out.
- Ms. Fillion says we didn't make as much as last year.
- Jeff says a problem we ran into with the catering was that she wanted to be extra careful that nobody would pick up the company's tablecloths.
- Next year's 1<sup>st</sup> Vice President should consider rolling admissions.
- We should make sure that catering and trash crews do not arrive at the same time. One crew came early and they were coincident. Melissa is new so that is probably why it happened. However, next 1<sup>st</sup> Vice President should keep this in mind and plan better.

### III. Attendance

10:39 AM

#### **Publications Editor (*Forum Factorum*)-Hanna Seariac**

10:39- Hanna passes the MassJCL Memoriae around, clarifying that it is an online publication. Most of the feedback from the website poll suggested that it was "drop-dead gorgeous" and "something I would submit to". The board likes it.

10:40- Joana informs Hanna that the 3<sup>rd</sup> issue of the *Forum Factorum* usually comes out at States, and then the 4<sup>th</sup> one is distributed after States.

10:40- Ms. Fillion brings up that some of the certamen tournaments will be close to State Convention.

10:41- Hanna responds that for the Harvard tournament she could line up an article already and have someone write it the day after, and that could be the newsletter's last article before publishing. She really wants to include all of the certamen tournaments. Ms. Fillion agrees.

10:41- The chairs tell Hanna to cut out articles about the NLE and NME to fit the certamen articles.

10:41- Ms. Fillion comments that for the past several years she has noticed that the majority of *Forum Factorum* articles are about certamen and she thinks that it is a turnoff to a lot of kids who don't participate in certamen.

10:41- The 4<sup>th</sup> edition of the *Forum Factorum* is still Hanna's. Also, she needs to hand in the *Forum Factorum* to the printer a week and a half before it has to be distributed.

10:42- Hanna is almost done with this edition of the *Forum Factorum* except for the activity page and certamen.

10:43- Ms. Sinicola suggests putting the NLE and NME articles online.

#### **Historian (Scrapbook)**

10:43- Dr. Nelson shows everyone Salomé's Officers page for the scrapbook. The scrapbook will be sown.

10:44- Also, Amol Punjabi still needs to send his officer information to Salomé.

10:45- Progress on the Scrapbook: outline of Officers page, one page of Nationals are completed, and the cover is being painted right now.

#### **Technical Coordinator (Website)- Amol Punjabi**

10:45- Amol posted the new candidacy forms under Announcements on the website.

10:46- He also posted new edition of the *Forum Factorum*, the Project Linus video, a new poll, and a like to the new Youtube channel.

10:46- Amol has been working on a photo collage from previous conventions he has received from Ms. Fillion to put on the website. He has been using Adobe Photoshop and Adobe InDesign to edit it. There are pictures from the 1996 convention too! It will probably be posted sooner than the MassJCL Memoriae, like around the end of January.

10:47- Amol will embed Joana's Google Drive presentation about State Convention into the website soon.

### **Second Vice President (Project Linus)-Connie Chang**

10:48- Connie informs Ms. Bauer that all of the spirit props are in the back of her dad's car and she will give them to Ms. Bauer later.

10:49- Connie says that Project Linus has plateaued since the last board meeting. However, the January National Community Service Project is similar to Project Linus, but people will make fleece blankets for animals.

10:49- The material for Project Linus should measure 1.5 yards. Then cut 1-inch thick strips, 5-6 inches down to be tied into blankets. Hanna says that they not super-strict on the size.

10:50- Connie informs that chapters can donate the blankets to various Project Linus drop off sites.

10:51- Connie feels that whatever way the state coordinates the project is fine, it does not have to go through a middleman.

10:52- Ms. Sinacola says that usually animal shelters ask for old blankets. Ms. Fillion says that we should continue to make fleece blanket for babies, because the fleece material is very expensive.

10:52- The national monthly community service projects are only suggestions, we don't have to do every single project that Kathryn suggests.

10:53- Project Linus' website is [www.projectlinus.org](http://www.projectlinus.org).

### **Snowball Updates**

10:54- The main venue that Connie has decided for Snowball is the Boston Common Hotel, which used to be called the John Hancock Hotel, where Sam Collette held her Snowball. The woman in charge has already sent her a contract and but she has not signed it. The pending date is for Saturday, February 15, from 4:00 PM to 10:00 PM.

10:56- The closest parking to Boston Common Hotel is next door at 127 Clarendon Street. Some schools might bring a bus to Snowball. It costs \$27 for 24 hours and unfortunately that is the only accessible parking.

10:58- The Boston Common Hotel is within a 5-minute walk to Back Bay and Copley station.

11:00- The third item on the checklist for a venue is that the venue must accept a MassJCL check. On the contract, it states that the hotel takes credit cards, however MassJCL does not have a credit card. Connie has not heard a response from the manager yet if the hotel will accept checks.

11:01- The fourth item on the checklist is if a cancellation up to 14 days before the event is allowed. Yes, but we would have to pay them 85% of the actual bill. The hotel gave Connie a chart of how much money MassJCL has to pay for a cancellation depending on how early the cancellation is.

11:02- The fifth item on the checklist is a clear understanding of policies regarding audio, and the hotel provides all of the basic audio and visual equipment, but the DJ needs to bring in the equipment the DJ needs.

11:04- Ms. Hausey points out that the dance takes place during dinner hours, and people need to eat.

Because it goes until 10:00, the provided food should be more than chips, and instead serious appetizers like little sandwiches. Stop & Shop has pre-made plates of food.

11:05- Jeffrey says that the difference between this year's tentative Snowball and previous years is that people can eat during performances.

11:06- Hotel might have liability issues with potluck style donations.

11:07- In the contract, the hotel says that either they provide food or they need a caterer to sign off on the contract. Potentially the hotel could get sued, because nobody would sue MassJCL.

11:10- There are three scenarios that can play out concerning food.

1. Hotel does allow food without caterers and we can bring in our own food and perhaps receive donations.
2. The hotel does allow food without caterers, but we do not receive any donations so we buy food platters from Stop & Shop.
3. The hotel does not allow food without caterers. In which case, we have to accept their deal. Probably would add \$9 to the ticket.

11:11- Henry suggests to Connie that the proposed \$12 ticket should be raised to \$20.

11:12- Connie's contact for a DJ is very sick. If this does not work out, Connie is thinking that we can hire a DJ from Club T.

11:13- Ms. Fillion brings up that Mr. Mathieu a teacher at BLA, who is also a former MassJCLer, is a DJ.

11:14- Julia can contact some caterers for Snowball.

11:14- Ms. Bauer feels that a month is enough to plan for Snowball. She is wondering if Snowball can be changed to Spring Fling. There will be better weather in March. Connie and the rest of the board agree with this idea.

11:15- Ms. Keeley says that it is proper etiquette invitations for an event should always been sent out at least 6 weeks before the date.

11:17- An Ides of March dance on March 15, 2014 is suggested, which is the same day as the next MassJCL board meeting. BU ballroom

11:18- A dance in May is not a good idea, because that is prom season and a lot of people will go to prom instead of Spring Fling.

11:19- Ms. Fillion notes that March is when colleges have vacation and suggests contacting Boston University to use their ballroom for Snowball. In addition, BU takes MassJCL checks. It's the same ballroom that we used for Classics Day. Connie thinks using the small ballroom would be a great idea.

11:20- Ms. Hausey has a caveat that if the dance is on March 15, that the coordination for a larger Snowball would be more difficult and it seems crazy to plan for States and attend a dance on the same day.

11:22- Joana suggests that the dance can be on March 22, and it does not conflict with anything. The Harvard Certamen Tournament is on March 29 so no conflict there. If it is on the 22<sup>nd</sup> the board has the entire day to organize it.

11:23- The board tells Connie to ask about both March 15<sup>th</sup> and the 22<sup>nd</sup>. Ms. Hausey brings up that the difference between the dance and Classics Day is that the latter is organized through the Classics department, while a dance would not be.

11:24- Jeff will give Connie contact information for BU.

11:24- March 15 for Barnstable would be most convenient, but Ms. Keeley understands that that date is very busy.

11:25- Ms. Fillion reminds Connie that BU also has to answer the parking and food questions. BU

could do the same catering for Classics Day and could charge less for a smaller group of people.

11:26- Parking for Classics Day consisted of paid passes. There are a lot of parking lots. However, the evening parking situation is different from Classics Day, so we should ask.

11:26- Connie will create a to-do list of duties for Snowball and delegate them to officers.

11:27- In terms of Boston Common Hotel, the security officer included in the contract.

11:27- Many people were interested in performances. Enthusiastic responses from BLS included dance groups, music groups, and singers. From BLA there is a singer, drummer, and possible jazz band. And AKF has a band.

11:28- For chaperones on February 15, there are 13 written confirmations and 5 backup. She will get a chaperone update and check if they can make those dates.

### **Treasurer- Henry Tsang**

11:29- Treasury Numbers:

- MassJCL Account Now (if everything is cashed): \$17,352.66
- Classics Day Cost: \$9,336 pending the venue check
- Money made from Classics Day (not including venue bill): \$7,113

## **IV. Constitutional Amendments**

11:30 AM

11:30- Proposed Amendment Changes

Amendment #1: Article III, Section II, C

Current Text: C. State Officers and State Chairs shall be the only ones to vote at meetings, with each possessing one (1) vote.

Amended Text: C. State Officers and State Chairs shall be the only ones permitted to vote at meetings, with each state possessing one (1) and the state chairs collectively possessing three (3).

11:31- Aaron moves that Amendment I be passed. Joana seconds the motion. All in favor. None opposed. The motion passes.

11:33- Amendment #2: Article V, Section II, E

Current Text: E. Duties of the Treasurer

1. Shall open and maintain a checking account in MassJCL's name and shall honor all financial obligations of the MassJCL.

Amended Text: E. Duties of the Treasurer

1. Shall maintain a checking account in MassJCL's name and shall honor all financial obligations of the MassJCL.

This means that every single year, the treasurer would have to open a new account and transfer money from the old account.

11:34- Ms. Bauer says that in the old days she had a treasurer who was in the 8<sup>th</sup> grade and no bank would open a checking account for a 13 year old. Today, there is only one account at Citizens and there are branches everywhere.

11:36- Aaron moves that Amendment II be passed. Jeffrey seconds the motion. All in favor. None opposed. The motion passes.

11:38- Amendment #3: Article V, Section II, E

Current Text: 4. Shall organize all contact information pertaining to student liaisons and chapter sponsors and disseminate this information to the Executive Board as it becomes available.

Amended Text: (should not be included, because Ms. Fillion does this currently)

11:39- Aaron moves that Amendment III be passed. Amol seconds the motion. All in favor. None opposed. The motion passes.

11:43- Amendment #4: Article V, Section II, H

Current Text: 1. Shall be responsible for producing and distributing at least three (3) issues of the official publication of the MassJCL, the Forum Factorum as well as two (2) issues of the convention news.

Amended Text: 1. Shall be responsible for producing and distributing at least four (4) issues of the official publication of the MassJCL, the Forum Factorum as well as one (1) issue on the Convention Eye.

11:48- Aaron moves that Amendment IV be passed. Connie seconds the motion. All in favor. None opposed. The motion passes.

V. Prandium

12:11 PM

VI. State T-Shirt Design

12:31 PM

12:31- It is best to keep it neutral and not to know which schools designed which submission.

T-Shirt Submissions:

A- The front has illustrations of Plymouth Rock and Romulus & Remus and the back has illustrations of Fenway Park and the Colosseum.

B- The front has an illustration of a seed growing into a beanstalk, which forms into an American flag. Along the stalk, important events throughout American history are illustrated. MassJCL 2014 is written in very fancy letters. The back has a 3-dimensional view of Boston, with roots coming from the Boston. It says BOSTONIA FORTIS.

C- The front has the beginning of the National quote with MAJCL and an outline of the Boston skyline with a floating teabag in the harbor (parody of Geico's commercial). The back finishes the quote.

D- The front has a ficus tree with Romulus & Remus. The back has a liberty tree.

E- The front has a stalk growing from a seed that says Aeneas to an apple that says Rome. The back has the quote and an illustration of a tree, with the roots going down to an apple. The t-shirt is dedicated to Johnny Appleseed, who was born in Leominster, MA.

F- The front has a winding road with the Mayflower Compact, the 1787 U.S. Constitution, the Emancipation Proclamation, Martin Luther King Jr., and Barack Obama with the Affordable Healthcare Act. On the back are the 1780 Massachusetts Constitution and an outline of Massachusetts.

1:05- After the first round of voting, B, D, and F are chosen.

1:11- Kathleen from Winchester liked last year's T-shirt because their chapter was represented and it made them feel good.

1:21- After second round of voting:

B—25 points

F—23 points

D—18 points

1:23- This year was a large amount of submissions for T-shirt, which is exciting. Ms. Bauer suggests making a T-shirt sub-committee to make decisions.

1:24- B and F are 2 points apart, perhaps we should think about combining them.

1:25- After third round of voting:

B—6 votes

F—5 votes

1:27- Ms. Sinicola suggests that the back of t-shirt submission B is the shape of Massachusetts written letters from all of the JCL chapters (high school names).

1:28- Dr. Nelson will email back and forth with the BLS and BLA artists and the BLS artists will draw the design. Dr. Nelson will print the T-shirt.

1:29- T-shirt results: BLS (B): first, BLA (F): second, AKF (D): third. (Front of T-shirt is BLS, back of T-shirt is BLA)

1:31- Aaron is moving that BLS do both sides of the T-shirt with these recommendations 1. Remove indigenous person from the front. 2. Add more Massachusetts symbols such as replacing the American flag with the Massachusetts flag. 3. School names make up the shape of Massachusetts.

1:32- Hanna seconds the motion. Nine (9) in favor. Two (2) opposed. The motion passes.

## VII. State Convention

1:35 PM

1:35- Ms. Bauer talks about the proposed changes we have for next year's State Convention. Last year, the art projects were taken to a bunch of various rooms and there were accusations of vandalism that were upsetting to people who worked on their projects. This year, all of the projects can be moved from registration through the bus port and into either the field house or gym for greater security and ease of access.

1:39- It is possible to rent tables instead of buying tables, because storage of purchased tables would be another hassle.

1:39- In addition, this year we might need to hire a police officer. He would have a breathalyzer for anyone who seems suspicious.

1:42- Also, we should have a big lost and found box for MassJCL bags, because many people lose their belongings by forgetting their bags.

1:44- We need 6 buses for this year and there will be two doors: one for the two largest chapters with separate buses from the other door for the remaining chapters.

1:46- Amol suggests taking an index card, hole-punching it on both sides, and providing rubber bands to members wrap around the bags.

1:46- There were a lot of leftover community service binders that Ms. Bauer had to mail out.

1:48- Amol will forward the coupons Rahi has been receiving for goodie bags to Joana.

1:49- The budget for bags is raised to get 2 different colors for bags: purple and yellow. When there are two colors, it is easier to differentiate one's bag among a sea of bags.

1:50- Sight Reading has been moved from Friday evening to Saturday afternoon.

1:50- No open gym this year.

1:50- A larger room and more materials should be provided for only one impromptu art session.

1:51- Ms. Luong suggests that the only session of impromptu art should be held in the senior café. Last year's second session of impromptu art was delayed because of the ice cream social.

1:52- The second session will be replaced with open certamen.

## VIII. Other

1:53 PM

1:53- Joana shows the board her State Convention PowerPoint Presentation. Joana proposes to email this presentation to chapter sponsors, which they can share with their chapters and get more people to

attend State Convention. In the presentation, she breaks down State Convention and includes photos and videos. She will also tell the chapters that officers are willing to come to the school to help present.

1:57- Connie asks Ms. Bauer if she can include a slot for Project Linus on Saturday evening during the downtime. Ms. Bauer is okay with that.

1:59- This year, each school should bring a definite number of chaperones for their own school. 10 students to 1 teacher is the ratio.

2:00- Ted is almost finished with the online registration for States. The officers will test the State convention registration. Sponsors must sign in between March 1-14 to register the school otherwise students cannot select their school. The registration is only for tests and contests.

Joana Jankulla moves to adjourn the meeting.

Jeffrey Dubuisson seconds the motion.

Henry Tsang thirds the motion.

IX. Adjournment

2:01 PM

**Duration: 3 hours and 38 minutes**