

Massachusetts Junior Classical League Executive Meeting Minutes  
 March 22, 2014  
 Barnstable High School

**Board Members Present:**

Joana Jankulla	President	BLA
Jeffrey Dubuisson	1 <sup>st</sup> Vice President	BLA
Connie Chang	2 <sup>nd</sup> Vice President	BLS
Aaron Ziemer	Parliamentarian (Present through phone)	MTG
Salomé Kassini	Historian	AKF
Hanna Seariac	Publications Editor	AMSA

**State Chairs:**

Tamara Bauer		BHS
Janet Fillion		BLA
Viet Luong		BLA
Anne Nelson		AKF
Nancy Sinacola		At-Large

**Guests:**

Catherine Foley	Sponsor	BLS
Sheri Hausey	Sponsor	BLS
Georgie Contreras		BLA
Liz Ells		BHS
Dalena Nguyen		BLA
Kevin Rutherford		SCL

**Regrets:**

Julia Pan	Secretary	BLS
Henry Tsang	Treasurer	BLS
Amol Punjabi	Technical Coordinator	AMSA

**Highlights:**

- MassJCL's Current Finances: Checking Account: \$7,493.17 (after all checks have been cashed), 2013-2014 Net Profit (so far): -\$5,154.84 (loss), Classics Day Cost: \$9,815.51, Classics Day Revenue: \$10,053.00, Classics Day Net Profit: \$237.49, and Et, Tu DJ Cost: \$1,842.94
- Henry will place reimbursement forms outside the officers' cave. Once they fill out the form, they can either hand it to Henry or place it in a box that will be next to the forms.
- There will be one page in the scrapbook for Griffin Metto and the entire scrapbook will be dedicated to him. He embodied the spirit of JCL.
- Jeffrey has received 4 publicity binders, from AMSA, BLA, BLS, and Mt. Greylock. For the promotional video contest, BLA, Rising Tide, and Winchester have submitted so far.
- The Nationals scholarship given out at State Convention will be renamed as the Griffin Metto Scholarship.

- An issue that we had last year is that many students ordered food at the hotel. Steps We Should Take for This Year: 1. Call Holiday Inn. 2. Make a deal with Papa Ginos. 3. Sponsors deal with pizza. 4. Order for your own fellowship and do not wait until you get to the hotel.
- CLIPeus (newly formed group from UMass Boston) will sit with people at dinner on Saturday from 5:00-7:00 and are going to run tables in which people will talk in conversational Latin. They also plan to host an “ambulatio” in which people will walk around and discuss things they see as they are walking at a private Graphic Arts viewing at 3:00-4:00.
- For the upcoming years, MassJCL will open a business debit card account to make processes more seamless.
- About Academic Testing at States, people who are taking 7-10 tests can take it in the Senior Cafe, which can fit about 200 people. Everyone else will be taking tests in the Cafeteria.

**Upcoming Events:**

- March 29, 2014: Harvard Certamen Tournament
- April 1, 2014: (Extended) MassJCL Promotional Video Contest
- April 11-13, 2014: Massachusetts Junior Classical League State Convention at Barnstable High School
- July 28-August 2, 2014: National Junior Classical League Convention at Emory University

**Minutes:**

I. Call to Order 10:25 AM

II. Officer Reports 10:25 AM

**Secretary-Julia Pan**

10:25-Julia sent in her report. The January 11, 2014 Minutes were sent out on January 12, 2014 to all of the officers and chairs through a Google Doc for comments and edits. The Google Doc was then converted to a PDF and posted on the MassJCL website on January 17, 2014.

**Treasurer- Henry Tsang**

10:26- Henry sent in his report.

MassJCL's Current Finances:

- Checking Account: \$7,493.17 (after all checks have been cashed)
- 2013-2014 Net Profit (so far): -\$5,154.84 (loss)
- Classics Day Cost: \$9,815.51
- Classics Day Revenue: \$10,053.00
- Classics Day Net Profit: \$237.49
- Et, Tu DJ Cost: \$1,842.94
  - Registration fees have not been deposited yet, so there is no value for revenue yet.
  - He has not yet received receipts for decorations.
  - We will probably be making a loss of several hundred dollars (~\$610).

Henry will place reimbursement forms outside the officers' cave. People who want reimbursements need to fill out and follow the directions on the form if they want to be reimbursed. Once they fill out the form, they can either hand it to Henry or place it in a box that will be next to the forms.

10:27- Connie has the receipts for decorations. Connie says about 100 people attended the dance. However, she is not sure if some people might have slipped in.

10:27- Connie says that according to her calculations, we lost \$610 at Et Tu, DJ. The deposit for renting the equipment was \$150, and Aaron is mailing her back the cables.

10:27- The board agreed that the performances and dances were very fun, even though we lost money.

### **Technical Coordinator (Website)- Amol Punjabi**

10:28- Amol sent his report. Since the last meeting, the States and Et Tu DJ forms were posted and the chapters were updated. The States and Et Tu DJ pages are going live tonight (Saturday). The whole school contest page will go live as soon as he gets results from the raffle contest. 10:29- Ms. Sinacola says that we have to remember to give one point to those schools who attend a board meeting if they do not have an officer on the board.

10:29- BLS Certamen questions will be added as soon as he gets them.

### **Historian (Scrapbook)- Salomé Kassini**

10:30- Salomé brought samples on how the scrapbook looks. She was worried that they would probably get ruined, so she wanted to wait and make prototypes.

10:31- Hanna suggests a joke for the scrapbook: #selfie.

10:32- Salomé is starting to upload the pictures on Facebook. Amol does not have a Facebook.

10:32- There will be one page in the scrapbook for Griffin Metto and the entire scrapbook will be dedicated to him. He embodied the spirit of JCL.

10:33- Ms. Hausey suggests that if Salomé does a section in the scrapbook of the Advanced Team winning at Nationals, she could include some great pictures including Griffin cheering with the rest of the team.

### **Publications Editor (*Forum Factorum*)- Hanna Seariac**

10:33- The *Forum Factorum* Issue III is nearly completed, but she is waiting on articles and more articles which she will have soon and will be done by the 31st. The video channel (WeAreMaJCL on YouTube) has around 200 views which isn't as many as she would like. She plans to advertise it more. She is working on the States videos, the Griffin video (collect quotes from various JCLers about him), and the Et Tu DJ video (using the song #selfie, which is Connie's dream come true).

10:34- Ms. Foley wants the board to know that she still has Highlights videos of every single Spirit Day at Nationals last year. Hanna will upload them on Facebook.

10:37- The Convention News format is all set.

10:39- Hanna has received 7, possibly 8, submissions for the State Newsletter contest. Schools that have submitted: Abby Kelley Foster, AMSA, Boston Latin Academy, Boston Latin School, Rising Tide Charter, Winchester, and another school who has not given her their school name yet.

### **First Vice President (Publicity and Promotional Video Submissions)- Jeffrey Dubuisson**

10:40- Jeffrey has received 4 publicity binders, from AMSA, BLA, BLS, and Mt. Greylock. For the promotional video contest, BLA, Rising Tide, and Winchester have submitted so far.

10:44- Something that we have to clarify for next year is that newsletter submissions for the contest must be printed. 3 copies of the newsletter must be printed and mailed to the editor; PDFs are only for early deadlines.

10:45- Most people will Google deadlines, and the reason why last year's deadlines show up first is because the webpage is older. This causes a lot of deadline confusion. Dr. Nelson also agrees that when she Googled this year's Contest Rules, she could not find it easily.

10:46- Most things that people are looking for are under Forms.

10:47- Hanna says that when she Googles the MassJCL website, she still sees Jeff's version and not Amol's. Jeff will talk to Amol about this issue.

10:47- The webmaster needs to be able to regulate the website and make sure that previous years' websites do not overshadow this year's.

10:48- Perhaps the year of the website will be more visible--for example being in the URL or in the banner of the front page, or on every single page that way people can distinguish between the websites.

10:49- Hanna asks Jeff if he can change his website to geocities, so it will appear lower down the search results. Jeff says he will try.

10:49-Connie asks if the deadline for promotional video can be extended.

10:50- Ms. Luong suggests that the people who submitted the promotional video on time would get an extra bonus point.

10:54-Wi-Fi Connection Break: everyone connects to the Internet. Joana calls Aaron.

### **Parliamentarian (Candidates)- Aaron Ziemer**

11:00- State Candidacy Forms (as of March 22, 2014):

- President- uncontested
- 1<sup>st</sup> Vice President- uncontested
- 2<sup>nd</sup> Vice President- contested
- Secretary- nemo
- Treasurer- uncontested
- Parliamentarian- contested
- Historian- nemo
- Publications Editor- contested
- Technical Coordinator- uncontested

### **Second Vice President (Et Tu DJ Recap, Project Linus)- Connie Chang**

11:06- Connie had 137 people register for Et Tu, DJ. 96 people showed. Some people even paid, but did not show up. 36 people have attended Snowball before and 101 people have not.

11:07- The schools that attended were AKF, AMSA, BLA, BLS, Lunenburg, Mount Greylock, and Pembroke (colleges such as MCPHS and Princeton too!). Connie will keep the statistics.

11:08- People had good reviews of the DJ (Mr. Mathieu from BLA, who had rocking hair) and the low cost of Et Tu, DJ definitely encouraged a lot more people to come.

11:09- Project Linus blankets can be dropped off at any site listed on the [www.projectlinus.org](http://www.projectlinus.org) chapter websites.

11:10- 21% of people who attended Et Tu, DJ were non-JCLers.

11:11- Preliminary Numbers for Et Tu, DJ:

- Total Made: \$1,655.00
- Total Expenses: \$2,265.79
- Total Estimated Loss: \$610.79

### **State Chairs Report**

11:13- Ms. Bauer says that she has received 5 applications for the scholarship and she would like to suggest to rename the Nationals scholarship after Griffin Metto.

11:14- Hanna moves to name the scholarship after Griffin. Joana seconds the motion. All in favor. None

opposed. The movement is unanimous. The scholarship will be renamed after Griffin and announced at the State Convention, but here on, the scholarship will be named the Griffin Metto Scholarship.

11:15- Ms. Bauer has also ordered the medals and plaques for State Convention.

11:15- Ms. Bauer offers to contact Griffin's parents as a courtesy to inform them about the things MassJCL is planning and also to invite them to come. They could even hand out the scholarship. 11:16- At the presentation of the scholarship at States, first we would announce that it is named after Griffin, then we will show Griffin's video, and then hand out the scholarship.

11:19- Ms. Hausey will give Hanna footage (such as of Griffin being at certamen) to use and Hanna and Ashwin will make the video about Griffin.

11:21- Ms. Bauer explains how chapters have to join both MassJCL and NJCL and how some chapters do not sign up for both.

11:25- Ms. Fillion is concerned about members at large, but they can join through a school.

11:27- Dr. Nelson says that the T-shirts are all set and look pretty. Dr. Nelson has to correct the school names and pictures will be sent out. MassJCL will purple and the t-shirts will be gold. Hanna will contact Linda, Ada, and Yinyu.

### III. State Convention

11:32 AM

#### **Schedule**

11:32- The Convention Schedule is being handed out. Joana changed out some things.

11:33- Ted created a Google Calendar for the schedule, Ted says some things overlap that do not need to.

11:34- The DI and English Oratory is now 8:15-10:30 on Friday night. Sponsors' and Chaperones' Meeting and Judging meetings should be consecutive.

11:35- Extra SCLers will have to help with Academic Testing at the beginning.

11:36- Ted says that there needs to be a life guard.

11:37- Ms. Fillion said that Ms. Bauer can coordinate Swimming Olympika. Officers will use stopwatches.

11:38- Holiday Inn and Days Inn pose the problem that people who are not staying at the Days Inn, they cannot compete. We are trying to shuttle people over.

11:39- The Amendments Meeting is now supposed to at least half an hour.

11:40- The costume contest and the Candidates' Forum overlap. If someone really wants to be an officer, they will skip the costume contest.

11:45- Even if a school plays in certamen preliminaries, the school can still play in open certamen.

11:46- Ms. Hausey asks if open certamen will take the place of Academic Finals. The schools that win will earn an individual point.

11:55- Schools can sign up for open certamen through the online registration.

11:56- Ms. Foley brings up computer-enhanced photography and Ted will add it to the registration.

12:06- Chriso will bring a box for multimedia to Fillion and Fillion to Luong.

#### **Saturday Night Entertainment**

12:07- Open Certamen results will be on a spreadsheet; Competitive Certamen will be mandated by the sponsors.

12:11- Joana asks how Ms. Foley's game room from last year went. This year, Ms. Foley can bring a lot of games and she is thinking about bringing her Wii to get people involved. Ms. Foley will bring Candyland for the younger students.

12:12- Ted says that testing in the cafeteria needs more consideration.

12:13- We will use the quiet rooms for certamen.

#### IV. Prandium

12:13 PM

#### **Contest Judging Committees (back to State Convention Agenda Item**

12:44- Committees:

- Publications- Hanna, Ms. Bauer, Ms. Sinacola
- Website- Amol, Aaron, and Jeffrey
- Community Service- Connie (just hours), Joana, Hanna
- Publicity- Jeffrey, Julia, Salome
- Community Outreach- Joana, Henry, Amol
- Promotional Video- Jeffrey, Julia, Salome
- Toga Parade- 3 categories, 3 people per category, all of the officers will judge

#### **Officer Skit, Roll Call Skit, Welcome Video**

12:50- Welcome Video- Hanna

Officer Skit- Joana

Roll Call Skit- Connie and Joana

#### **Officer Jobs**

12:52- Ice cream toppings need to be purchased for the Ice Cream Social. Last year, Emma bought them. Brandon from Barnstable can do it with 10% discount. We should also talk to ice cream vendors and get about 15 tubs.

12:53- Connie has to buy spirit awards. The board suggests stuffed animals; they are fun.

12:54- Officers have to prepare two questions for the Candidate's Open Forum. Joana says we should dress formally but not too over the top. Jeff reminds the board to bring changes of clothes.

12:56- Ms. Bauer says that last year there were lots of salad containers left over. Ms. Bauer says that they need more coffee. Many JCLers wanted water instead of milk.

12:59- The excess plastic is a problem. We should encourage recycling and add it to the Welcome to States Video.

1:03- Last year we have a lot of extra food; we had a lot of sandwiches left over and about 20 pizzas left over.

1:04- For this year, we should contact a shelter to give the food, the extra pizzas and sandwiches. 1:05- Ms. Fillion is excited about non crunchy veggie sandwiches. We should not order tuna sandwiches this year, because no one likes them. Sandwiches are popular because they are convenient.

1:07- We need to put the salad and the penne on the far side and SCL people need to oversee it.

1:11- Sponsors have a lounge area and the students cannot enter.

1:13- An issue that we had last year is that many students ordered food at the hotel. Steps We Should Take for This Year: 1. Call Holiday Inn. 2. Make a deal with Papa Ginos. 3. Sponsors deal with pizza. 4. Order for your own fellowship and do not wait until you get to the hotel.

1:17- Schools at Days Inn- Acton-Boxborough, Barnstable, Catholic Memorial, and Winchester..

1:19- We should work out hall patrol. The hall patrol meeting will consist of sponsors and chaperones.

1:29- Is the whole school at States going to be open? Having a police officer there would be good.

1:30- This year we will also order more buses and distribute the buses by schools.

1:31- There are two hotels: Holiday Inn and Days Inn. About 480 will be staying at Holiday Inn and about 65 people will be staying at Days Inn.

1:33- 547 people have registered for State Convention this year.

1:34- There will also be separate buses for the big schools--BLA and BLS.

1:37- CLIPeus (newly formed group from UMass Boston) will sit with people at dinner on Saturday from 5:00-7:00 and are going to run tables in which people will talk in conversational Latin. Students can be provided with word lists to start conversations. The officers should be there for support. They also plan to host an "ambulatio" in which people will walk around and discuss things they see as they are walking. This idea is best for a private Graphic Arts viewing at 3:00-4:00.

1:41- Ms. Hausey suggests that if we want CLIPeus to succeed, we should make an announcement during the Saturday GA to publicize it. Maybe they could give a 2-minute demonstration or someone could mention it.

1:42- Ms. Burns should make a short speech at the Saturday GA to publicize her Spinning Workshop. A lot of ancient Roman women would spin all day.

## V. Tour of Barnstable High School

1:44 PM

2:20- Joana and Jeffrey are coming down to Barnstable Thursday night. Hanna and Amol will be at Barnstable Friday morning.

2:30- Ms. Bauer wants to bring up that they as adults have to make a lot of withdrawals and deposits, and she proposes that the state chairs could open up a business debit card in the name of the MassJCL organization for big purposes. This will be a lot easier for the treasurer because the treasurer does not have to write multiple checks for a large event, such as State Convention. In addition, many organizations are so used to credit/debit cards, that giving them a check is very unusual. There was no vote, but everyone agreed on the issue.

2:32- Ms. Hausey asks how the debit card will work if the treasurer keeps changing every year. Ms. Bauer answers that one of the signers on the account, for example, Ms. Fillion can authorize another person to be part of the account.

2:35- About Academic Testing, Ms. Luong says that the people who are taking 7-10 tests can take it in the Senior Cafe, which can fit about 200 people. Everyone else will be taking tests in the Cafeteria, and it will be arranged like Nationals with rows of tables and stacks of tests, Scantrons, and pencils.

2:36- In terms of collecting the tests and pencils, Ms. Luong will have people walking around with boxes to collect them. Last year, it took so long to sort the tests because each subject test must be scanned separately; they cannot all be scanned together at the same time.

2:38- For the Classical Art test, we need a room with a projector in it.

Joana Jankulla moves to adjourn the meeting.

Connie Chang seconds the motion.

## VI. Adjournment

2:40 PM

**Duration:** 4 hours and 15 minutes