

Massachusetts Junior Classical League Executive Board Meeting
April 6, 2013
Barnstable High School

I. Call to Order 10:26 am

II. Attendance 10:26 am

Board Members:

Rahi Punjabi-	President	AMSA
Maddie Kilgannon-	1 st Vice President	BLS
Katelin Marchand-	2 nd Vice President	MTG
Jason Rowley-	Secretary	LUN
Emma McMahan-	Parliamentarian	BARN
Aaron Ziemer-	Treasurer	MTG
Ava Violich-	Historian	BLS
Joana Jankulla-	Publications Editor	BLA
Jeffrey Dubuisson-	Technical Coordinator	BLA

State Chairs:

Nancy Sinicola-	AMSA
Tamara Bauer-	BARN
Janet Fillion-	BLA

Guests:

Marjorie Keeley-	MTG
Victoria Miklosky-	BARN
Sheri Hausey-	BLS
Catherine Foley-	BLS
Georgie Contreras-	BLA
Hanna Seariac-	AMSA
Henry Tsang-	BLS
Alyeecia Knight-	BLA

Absent:

Anne Nelson-	AKF
Viet Luong	BLA

III. Officer Reports 10:27 am

Treasurer: Aaron Ziemer

- Approximately \$2,900 was spent on the Snowball and there was around a \$500 loss to the MassJCL account.

Secretary: Jason Rowley

- The minutes from the January 26th meeting have been finalized and are now accessible on the MassJCL website.
- Is currently recording the minutes and plans to have a draft sent out for revision by tomorrow evening.
- The final draft of the minutes will be sent to the Technical Coordinator by next Saturday, April 13th.

Second Vice President: Katelin Marchand

Snowball Recap:

- The review on the Snowball was amazing. All attendees stated that it was a delightful experience. The revenue was perfect for the Snowball. Attendees enjoyed the masks and the food provided.
- A total of 65 students attended and the turnout was excellent considering that it was rescheduled due to weather.
- Although there was a loss of money from the Snowball, it was a smaller loss than previous Snowballs.

Book Drive:

- Only Mount Greylock and Winchester have sent in books.
- She is sending an email to remind chapters to bring books to the state convention.
- Any books are accepted as long as they are in good condition.
- The organization is Better World Books.

Coin Wars:

- Maddie Kilgannon is in first place, Joana Jankulla is in second, Rahi Punjabi is in third place, Ava Violich is in fourth place, Jason Rowley is in fifth place, Emma McMahan is in sixth place, Aaron Ziemer is in seventh place, Katelin Marchand is in eighth place, and Jeffrey Dubuisson is in ninth place.

First Vice President: Maddie Kilgannon

Publicity:

- Has received four publicity binders from: AMSA, BLA, BLS, and MTG.

Publications Editor: Joana Jankula

Forum Factorum:

- Has emailed the issue about Classics Day out to sponsors.
- The issue of the Forum Factorum is going to be distributed at the State Convention issue is being created.
- Still needs articles from people for this issue. Has received pictures from Ava Violich.

Historian: Ava Violich

Scrapbook:

- Students have been sending in submissions for the scrapbook, but she still needs more.
- The back cover has been completed.

Technical Coordinator: Jeffrey Dubuisson

Website:

- Wants to work on layout of the website before the State Convention so that it is neater and so that forms, tests from State Convention, and extensions are easily accessible.
- Is planning to upload the results for the tests from past State Conventions in a new section of the website.

Parliamentarian: Emma McMahon

Candidates:

- The positions of 1st Vice President and Technical Coordinator now have candidates.
- The offices of President, Secretary, Parliamentarian, and Treasurer are contested.
- There are a total of five offices that are not contested. There needs to be more candidates so that there are more choices for the next MassJCL Board.
- Students who want to run have until the end of April break to send in paper work for candidacy. Emma is going to email sponsors and tell them the news with the officer questionnaire attached. The email will not say which offices are not contested.
- Anyone who is interested in candidacy should email Emma McMahon.

State Chairs: (Tamara Bauer, Janet Fillion, Anne Nelson, and Nancy Sinacola)

Registration:

- Have been sorting out registrations for the State Convention.
- Chapters need to pay dues in order to attend. If a chapter has not paid registration, then no one from the chapter will be allowed to attend.
- There are a total of 560 students registered for the Convention at the moment; however there are more registrations trickling in.

Cave and Den:

- The food packet for the officers' choices is going to be finalized at this meeting.
- The location of the officer den has been determined. The officers will definitely have food available at State Convention this year!

IV. State Convention

10:41 am

Contest Judging Committees:

- There are usually three officers and one chair on the judging committee for each contest. Each judge must be from a different chapter.
- Some contests are judged before Convention begins and others can only be judged during the Convention.
- There needs to be judging committees at Convention for the: Publicity Contest, Community Service Contest, and Community Outreach.

- Publicity Contest judges: Maddie Kilgannon, Jeffrey Dubuisson, Jason Rowley, and Mrs. Sinacola.
- Community Service Contest Judges: Katelin Marchand, Maddie Kilgannon, Joana Jankula, and a State Chair.
- There also need to be judging committees for the: Publication Contest, Website Contest, and the Promotional Video Contest.
- Publication Contest judges: Joana Jankulla, Maddie Kilgannon, Rahi Punjabi, and a State Chair.
- Website Contest judges: Jeffrey Dubuisson, Aaron Ziemer, Emma MaMahon.
- Promotional Video Contest judges: Maddie Kilgannon, Jason Rowley, and Katelin Marchand.
- Rubrics need to be sent out to the officers judging these contests so that they are not being judged late on Saturday night.
- Rahi Punjabi has purchased a coin counting machine for the pledge money from the Toga parade and coin wars so that officers are not counting coins for hours.
- Ms. Bauer wants to count and roll the coins from the toga pledge money.
- All the officers judge the Toga parade. Three officers for each category of schools: small, medium, and large.
- No officers are driving to Convention so we may have to hide in bushes or the vehicles of willing volunteers to judge the Toga Parade Spirit Contest.
- There have been no submissions for the Promotional Video contest.
- For the worm and chariot races Mrs. Keeley and Katelin Marchand will judge the spirit.

Roll Call Skit:

- The two officers are doing a role call skit at the beginning of the Convention. Ava Violich and Katelin Marchand volunteer.

Officers' Skit and Welcome Video:

- The officers' skit can be brainstormed and practiced before Convention. The officers could gamble their positions and someone could lose everything that they gained by gambling.
- The officers introduce themselves in a video in a creative and unique way on the Friday night of State Convention.

Saturday Night Entertainment:

- There could be a Las Vegas theme for the dance. The Las Vegas theme for the dance could entail a night at Caesars' Palace with casino decorations, table clothes, and similar decorations.
- If there is a Las Vegas theme then officers could wear black, white, gold, red for Rent-a-Roman to fit the theme.
- The games on Saturday night could be a casino style? It is too expensive to rent specialized people with casino table games.
- Video games could be projected onto the wall. Ms. Foley may have casino games with betting and they are not online and are safe.
- The Knight Auditorium is not available for the MassJCL because there is a Shakespeare play being preformed on the Friday and Saturday nights of

Convention. They will be closed from MassJCL at around 7:00 pm on Friday and Saturday. There will be non-JCLers entering and exiting the school during this time period.

Schedule:

- Minor alterations have been made.
- Rahi Punjabi wants to reduce the size the schedule packet by so that it is easier to carry around. A smaller number of delegates would lose their schedules if they were smaller.
- A PDF of the schedule could be posted on the MassJCL website. The PDF could also be sent to sponsors so that they can email it to delegates who would in turn be able to access the schedule easily on electronic devices. Some sponsors will not want to use the PDF version, but many delegates would want to.
- There is currently down time on Saturday afternoon, but with a giant game of capture the flag delegates could drift in and out to go to contests and not be wandering. There would need to be another BLS chaperone, a state chair or an officer, and SCLers.
- The judges for olympika on the field could not communicate well with walkie-talkies from previous years. Victoria Miklosky is going to try to get access to the announcing booth on the field.
- The schedule for olympika is being written by Maddie Kilgannon for swimming and Jeffrey Dubuisson and Ava Violich for field events with Ms. Nelson overseeing the scheduling.
- Swimming olympika is scheduled from 6:45-8:00am and Maddie Kilgannon is splitting it between girls and boys with girls competing first.
- There needs to be a room for Publicity binders, Community Outreach projects, and Community Service projects in the 1600s.
- The rating of the Hunger Games movie must be recorded in the schedule so that every delegate is aware of its rating.
- On the Sunday that the Convention ends, the school that has been the messiest in any area of Barnstable will receive Sloppy People Quite Rude award for being the messiest. One participation point removed from the chapter's total score. It is easy to see the messiness of each school in the cafeteria because delegates often sit by school.

List of Items to be Prepared for the Convention:

- Schedules printed on two large poster boards. One will be posted near the PAC Auditorium and the other will be posted near the Cafeteria. They can be posted on giant sticky notes, but giant sticky notes are expensive.
- Could National-like lanyards be purchased? The pouch was extremely useful for schedules, cell phones, money, etc. Rahi Punjabi volunteers to browse lanyards online. When Rahi Punjabi finds a low price he will email the State Chairs and inform them of the price. There are extra pins that have been used for the past few years, but they can be used for other events.
- The ice-cream and the toppings for the Ice-Cream Social will be purchased by Rahi Punjabi on the Thursday before Convention.

- Katelin Marchand volunteers to purchase the nine Spirit Contest prizes.
- There does not need to be a large quantity of decorations for dance on Saturday night. Only the door needs to be decorated; however Christmas lights that have Las Vegas colors could be hung around the room. The decorating would have to be done after the Ice-Cream Social during the thirty minute block when nothing is occurring.
- Ms. Foley is getting the board games. So far she has many packs of playing cards, Apples-to-Apples, Monopoly, Outburst, Battleship, Mousetrap, Yatzee, Twister, Clue, and a Harry Potter Quiz Game.
- Ms. Foley also has ideas for Ludi: three leg races, sack races, jump roping contests, and giant capture the flag games. For capture the flag there would be four teams, each with a Classical deity and a stuffed animal that represents the deity.
- Rahi Punjabi has ordered the four olympika stopwatches. There needs to be a written list of what time each event starts so that judges and delegates are aware of the times that different field events start. If there is a good field schedule, then stopwatches can easily be handed off to judges. Rahi Punjabi is going to order two more stop watches.
- In the room for the art viewing there should be colored dot labels for first, second, and third place so that viewers are aware of the winners.
- Multimedia submissions should be viewable on Youtube. The deadline for the contest is April 15th. Rahi Punjabi is emailing Ms. Luong to ask about the number of entries and to discuss the submissions being uploaded on Youtube.
- This year award winners should be posted outside the PAC and the Cafeteria on poster board.
- There should be signs around the school with maps so that delegates are not wandering around confused. There should also be signs that remind delegates to clean up after themselves. These signs will be 8.5” by 11”.
- Someone could get enough cards for magistras from each chapter. Two representatives of each chapter could decorate each card and fill a bag with candy that the sponsor enjoys. This would show the magistras that they are appreciated by there students. An officer, chair, or chaperone would have to be assigned to watch the table with candy so that delegates are not consuming the gifts for their magistras.
- Ms. Nelson has purchased colored index cards from Michaels to act as tickets for the buses. There only needs to be fifty of each color because that is the maximum capacity of the bus. SCLers would have to be dealing with this so that attendees are not injured.
- Ms. Foley has offered to provide her copy of the Hunger Games movie. The Milton chapter is upset because middle school delegates had watched PG13 movies in the past without notification of the rating.
- Ms. Fillion has not sent out the list for tests to sponsors. She now needs to send the test list a new list asking about students with lactose and gluten allergies.

- The Barnstable chapter is in charge of making the weapons for the gladiator games. Ms. Foley is planning to bring hockey helmets so that the number of head injuries decreases.
- The room for Impromptu Art will be the Senior Cafeteria. There are supplies in the Special Education room that have been used in previous years, but there is a need for a larger space for Impromptu Art. Supplies will be purchased that will be passed from Historian to Historian.

Open forum:

- Each officer must send in two questions that distinguish the candidate's quality for the office. The questions must be sent to Emma MaMahon by April 20th. For the offices of President, First Vice President, and Second Vice President three questions must be submitted because those offices cover a vast amount of responsibilities.
- Is going to be in the PAC this year because the need for a large space.

Meals and food service:

- On Friday night 600 submarine sandwiches have been ordered so that when each chapter arrives, each attendee will be full. The sandwiches are filling and will easily satisfy the hunger of every JCLer. There will also be chips and water available with the sandwich. For dessert there will be sugar cookies, chocolate chip cookies, or brownies.
- On Saturday and Sunday the breakfast options will be pancakes, waffles, bagels, scrambled eggs, bacon, or sausage.
- On Saturday the lunch will be changed from pizza to a chicken patty and French fries with an option of veggie burgers or pasta salad,
- On Saturday night the dinner is going to be spaghetti with meat sauce and spaghetti without meat sauce. There will also be a salad option with fruit and brownies also available.
- On Sunday the lunch after the toga parades is usually pizza from Papa Gino's and this option will remain the same with the alterations listed below.
- There should be lactose and gluten free options for delegates that can not consume the food options provided. This would raise the cost for Convetion, but it is absolutely necessary to provide lactose and gluten free meal options.
- Each chapter will need to send in a list of students who have allergies to lactose or gluten so that food that they can eat is reserved for them at the Convention.
- Providing an alternative dessert would raise the cost too much and it is only necessary to provide alternative meal options.

General Assemblies:

- Be sure to follow the script on the podium at the General Assemblies.
- General Assemblies should not run on forever. Be sure that if you accidentally get off track that you smoothly return to what is written in the script.

- The last report for each officer went on too long last year. The time limit on these closing speeches is two minutes. Only say thanks to a couple of people not half the audience.
- Do not cry when giving your final report because it makes the audience feel uncomfortable and it is unprofessional. Give your final report, and then you can cry afterwards with the other officers, as long as it is not in front of the audience. Everyone in the audience will appreciate it.

Rent-a-Roman:

- The additional Rent-a-Roman duty that one officer gains from winning Coin Wars will be included with the other duties that the delegate picks.
- Should all the officers just be pied in the face? Rahi Punjabi is planning to bring a poncho.
- It is necessary to have an additional Rent-a-Roman duty because that is incentive to drop money in the coin jars.

Officer Jobs:

- Ms. Luong is making schedules for each officer with all of their duties. Each officer will receive their schedule on the day before Convention or the day of Convention.
- In the den there will be an area to write each of the duties for the officers on that day.

V. Lunch 12:36 am

VI. Tour of Barnstable High School 1:09 pm

Rahi Punjabi moves to adjourn the meeting.
Aaron Ziemer seconds the movement.

VII. Adjournment 2:02am